



Church Recording Society

Charitable Incorporated Organisation

The General Licence

The objectives are:

1. To control and to restrict access to information about artefacts which the recorded church wishes to be confidential;
2. Otherwise, to promote knowledge of and the legitimate use of the information in a Record;
3. To take into account the sensitivities and moral rights of the Recorders in respect of what they have contributed to the Record;
4. To control commercial use;
5. To prevent infringement and misuse.

Normally, permission is required for copying, production in modified form, reproduction or publication of text, drawings or photographs from a Church Record^(note2.). To encourage knowledge and use of Church Records, CRS licences use of extracts from a Church Record, without specific permission being obtained from it, in the following circumstances and subject to the following conditions:

Circumstances

- A. Non-commercial use of text, a drawing or a photograph by the Church Recorder who has created the text, drawing or photograph in their writing, a talk, a presentation or a display. This includes copying and reproduction. Where material is the work of more than one Church Recorder, use by any of them is permitted, if the traceable others have agreed;
- B. Use in promotional or educational material for CRS, the sponsoring The Arts Society and the Church Recording Group;
- C. Reporting of finds by Church Recording Groups to the national and local organisations currently on the approved list published on the churchrecordingsociety.org.uk website;
- D. The sending of copyright material to an expert to obtain a report for the Church Record;
- E. Non-commercial use by the recorded church with the permission of the Church Recording Group's Leader;
- F. By a diocese of a church, or the equivalent body of another denomination, in dealing with the care of the recorded church; and
- G. If both the church and the Church Recording Group's Leader agree, non-commercial use by a local body such as a local history society or a village website.

Conditions

- a) The fact that use is by permission of CRS should be acknowledged and any copy or reproduction (including digital) must be marked "© Church Recording Society";
- b) Every contributor to a Church Record retains the moral rights in their work. They are entitled to have their authorship acknowledged;
- c) The intending user should consult the Group Leader who might say that the church or the author should be consulted or informed. If so, that must be done before use;
- d) If there is any doubt, CRS should be consulted;
- e) The licence is for the legitimate use of extracts from the Church Record, but not for the copying or reproduction of the whole or a whole Section of a Church Record.

Note 1. Records may include things not created by the Church Recording Group, such as expert's reports, photographs supplied on licence and architect's plans. The copyright does not belong to CRS. Permission of the owner of the copyright is essential;

Note 2. The copyright legislation applying in most of the UK permits limited use, without permission being required, of extracts from copyright material for non-commercial private study and research, reviews, teaching and similar activities. This licence is in addition to what the legislation permits.